



Frequently Asked Questions

If I separate from service how do I get a refund of my employee contributions?

If you have at least five years of credited service in HMEPS, you are eligible to receive a normal pension benefit when you reach the applicable age and service requirements. If you do not have at least five years of credited service, you are not eligible for a normal pension benefit and you will receive a refund of your employee contributions upon your written request to HMEPS.

If you are a former Group A member who has separated from service with the City and you want a refund of your employee contributions, you must file a written, signed request with HMEPS. Upon receiving your request, HMEPS will mail you the necessary forms and notices. Once HMEPS receives your completed forms and information, it should take between 45 and 60 days for your refund to be sent to you.

NOTE: If you do have at least five years of credited service and have separated from service with the City, you should contact your former department payroll representative as soon as possible in order to complete an application for deferred retirement. A delay in submitting a deferred retirement application to HMEPS may delay your deferred pension.

Please refer to the HMEPS Benefits Handbook (January 2008) for more information. A copy is available on the HMEPS website at www.hmeps.org/publications.